

Professor Vishwanathan Iyer's

# HERAMB COACHING CLASSES

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**FYBCOM/Business Communication**

**Marks:30**

**Duration:1Hour**

**Date: 06/01/18**

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**Attempt any three:**

1. What do you mean by Group Discussion? Explain the ingredients of Group Discussion. (10)

2. What do you mean by Interview? Explain Online interview and Exit Interview. (10)

3. What do you mean by Meeting? Explain the types of Meeting. (10)

**4. Short notes: (any 2) (10)**

i) Appraisal Interview

ii) Preparation of Meeting

iii) Conduct of Meeting

iv) WASP Model

v) Grievance Interview